Privacy Policy WorXite

Introduction

We are committed to ensure that your privacy is protected. This information contains the privacy policy of Belle Ami B.V. (hereafter: Belle Ami). In this policy we provide information about the personal data that we collect from you or that you provide to us using our website(s) (including <u>www.worxite.nl</u>) and/or services, and the ways in which we use that personal data. Belle Ami is committed to safeguarding the privacy of its website visitors and takes care that the processing of personal data is compliant with applicable privacy laws and rules in the EU.

This privacy policy was last updated on September 1, 2016. We may update this privacy policy from time to time. Belle Ami may notify you of changes by e-mail or in other digital ways.

When does this privacy policy apply?

This privacy policy applies to all personal data that Belle Ami collects and processes of users of its services and/or visitors of our website(s).

By ordering our products and/or services and/or visiting our website(s) you grant Belle Ami permission to process your personal data in accordance with this privacy policy.

If you are younger than 16 years old, you may only provide personal data to Belle Ami if one of your parents or holder of parental responsibility that has read this privacy policy has given Belle Ami consent to do so. We request you not to provide any personal data without this consent.

Our website(s) may include hyperlinks to, and details of, third party websites. We have no control over, and are not responsible for, the content and/or privacy policies and practises of these third parties. This privacy policy does not apply to the processing and/or use of personal data of third party websites and/or services that are available from hyperlinks at our website(s).

Who is the controller of your personal data?

Belle Ami, established at the Esweg 31 in Midlaren, registered in the commercial register of the Chamber of Commerce for North Netherlands under Number 66178487, is the controller for the processing of personal data as described in this privacy policy. You can reach us by telephone on 0031 - 50 8200 257 or send an e-mail to info@mxr.nl.

What personal data do we process and for what purposes?

In order to be able to process your order we collect the following data. We may also collect some information from the use of our website(s) and contact forms.

- Personalia
 - Names (first name, surname, initials)
- Company name
- Vat number
- Website
- Location data
 - Residential address (street, number, zip code, town/city, country)
- Mobile phone number
- E-mail address
- Other personal data that users (freely) provide

Purposes of processing

- Identification and confirmation of orders
 - o Personalia
 - o Company name
 - Website
 - E-mail address
- Send you goods and services purchased through our website(s)

- o Personalia
- o Company name
- Location data
- Inform users on progress, developments and information about orders, our products and or services (including sending newsletters)
 - o Personalia
 - o Company name
 - Location data
 - E-mail address
 - Mobile phone number

Website(s)

Visitors

- Ip-address
- Cookies (see below)
- General visitor data, like most visited pages
- Information send to us by filling in our contact form (name(s), e-mail address, mobile phone number and the content of your message)

Purposes of processing

Within the website(s) surf- and click behaviour, cookies and general visitor data is being analysed with Google Analytics (see below). The purpose is to improve our website(s), services and business, technical performance and/or security for our users and/or visitors. With this information, Belle Ami can adjust the websites and/or services to the need of users and/or visitors. Individual surf- and click behaviour will not be tracked from users and/or visitors.

The personal data provided in the contact form can be used for identification and to be able to respond to the message.

Cookies

Our website(s) uses cookies. Cookies are small files that a site or its service provider transfers to your device (for example: computer, tablet or smartphone) through your Web browser (if you allow) that enables the site's or service provider's systems to recognize your browser and capture and remember certain information. For instance, we use cookies to help us remember and process the items in your shopping cart. They are also used to help us understand your preferences based on previous or current site activity, which enables us to provide you with improved services. We also use cookies to help us compile aggregate data about site traffic and site interaction so that we can offer better site experiences and tools in the future.

You are able to configure your web browser to refuse cookies. Blocking all cookies will probably have a negative impact upon the usability of many websites, and may result in not being able to use all of the features on our website(s).

Google Analytics

We use Google Analytics to analyse the use of our website(s). Google can use this data and supply it to other third parties if required to do so by law and/or juridical order. We cannot influence this. The information that Google collects is anonymised as much as reasonably possible. This information can be transferred to Google's servers in the United States. Your IP-address will not be sent.

How long is your personal data retained for these purposes?

Personal data that we process for any purpose or purposes shall not be kept for longer than is necessary for that purpose or those purposes. Users can request Belle Ami to delete or change their personal data at any time.

Belle Ami may, for its own processing purposes, refuse to delete certain personal data from users, if this data can contribute to the goals of Belle Ami and retaining this data does not cause an disproportionate breach of the users privacy.

General statistics and date that does not contain personally identifiable data can be retained by Belle Ami.

Which parties have access to what personal data?

We may disclose your personal data to other parties insofar as reasonably necessary for the purposes set out in this policy. This may include (but is not limited to):

- IT-partners for hosting and maintenance website(s) and/or services
 - Access to all data for maintenance purposes
- Other third parties that are necessary for the services and/or products of Belle Ami. When these third parties process your personal data, they will do so in their capacity as processor for Belle Ami. Belle Ami has taken the reasonable technical and organisational precautions to ensure the processing of personal data is in accordance with this privacy policy.

Belle Ami will reasonably take the necessary measures to ensure compliance by third parties with this privacy policy, including concluding contracts and/or non-disclosures with these third parties that have access to your personal data.

We may retain and provide access to personal data to the extent that we are required to do so by law, judicial order, (public) tax or investigative authorities.

We will not, without your express consent, sell, distribute or lease your personal data to third parties for the purposes of their or any other third party's direct marketing.

How do we secure your personal data?

Belle Ami takes care in the process of your personal data. We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal data.

By example: we store all the personal data you provide on secure (password- and firewall-protected) servers, and use secured connections (SSL) for securing information you supply to us.

Questions and requests for consult, correction and or objection

Users can request to consult the data processed by Belle Ami at any given moment. You may instruct us to provide you with any personal data we hold about you. Belle Ami shall, if reasonably possible, support this request. Belle Ami may require the supply of appropriate evidence of your identity (usually a photocopy of your passport or driver license).

Requests for consult, correction and or objection of the processing of your personal data can be send to:

Belle Ami Esweg 31 9475 TM Midlaren info@mxr.nl 0031-508 2002 57 (for information and questions)